

ERASMUS+

Action: Cooperation for innovation and the exchange of good practices

Main objective of the Project: Strategic Partnerships for adult education

The field which is the most impacted: Exchange of Good Practices

**Second Chance Employment European Re-Training
Adult Module**

SCE-TRAMEUR

PROJECT DURATION

- ▶ Start date: 01.10.2018
- ▶ End date: 31.09.2020

PAYMENTS

- ▶ %40 FIRST PAYMENT AFTER THE AGREEMENT WITH NA
- ▶ %40 SECOND PAYMENT AFTER THE INTERIM REPORT
- ▶ %20 THE LAST PAYMENT AFTER THE FINAL REPORT

DESCRIPTION OF THE PROJECT

- ▶ Through this project we ,as all the project ,partners intend to provide valuable job skills and career opportunities to people who often face challenges re-entering the workforce because of social discrimination. The modules of this learning partnership takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking for all the disadvantaged people especially women and migrants.
- ▶ The present learning partnership project proposal aims at enforcing its participating organizations (different adult education providers) with the capacity of developing specific short programs Second Chance Employment European Re-Training Adult Module with acronym of "SCE-TRAMEUR " Modules in tangible and electronic formats that contribute to the reinforcement of the links between education and labor market, in the actual social change of Europe and Türkiye.

OBJECTIVES

- ▶ Objective 1: to enhance the capability of partnership Erasmus+ professionals to formulate, elaborate and institutionally integrate e-learning and traditional learning short educational modules, SCE-TRAMEUR modules fostering learning context for skills and abilities in respect with individual socio-economical inclusion in the labor market:
- ▶ Objective 2: to raise adult learner achievement in the framework of the reinforcing of the links between education and working life through SCE-TRAMEUR modules concept applied to marginalized people ,migrants, refugees and especially women according with their skills, competencies, formal education and Labor Market needs (to analyze and tailor the compilation of SCE-TRAMEUR modules to the learners' characteristics and needs).
- ▶ Objective 3: to contribute to the recognition of non-formal and informal education of the partnership participants which will be achieved through individual European mobility (being them either professional staff, trainers, teachers, persons involved in personal) or to contribute to Erasmus+ LLP institutional development level (responsible for designing a curriculum for better professional programs dedicated to re-integrate marginalized people back into Labor Market).

THE RESULTS WE EXPECT DURING THE PROJECT

- ▶ -First Awareness Public campaign on SCE-TRAMEUR concept (local,national Conference launching by each partner)
- ▶ -Realization of project E- channels of communication (web-site, face-book, group discussions)
- ▶ -Labor Market European screening (in all project partners countries) in accordance with "SCE-TRAMEUR " possibilities of development.
- ▶ -Realization of "SCE-TRAMEUR " Module Methodology; Intermediary project report
- ▶ -Analysis of 'SCE-TRAMEUR "Modules national best practices
- ▶ -Promotion, dissemination of European 'SCE-TRAMEUR "Modules and concept at local level (workshop in each partner country/e- dissemination at European level of 'SCE-TRAMEUR " gathered best practices)
- ▶ -Analyze of' SCE-TRAMEUR " Modules Compilation (translation in each partners country language);
- ▶ Fourth Project mobility exchange (staff and learners)
- ▶ European platform on 'SCE-TRAMEUR " / web-site and face-book of institutions, stakeholders interested in 'SCE-TRAMEUR " implementation at European level
- ▶ -Final project report realization.
- ▶ After the completion of the project we will train those people who are from disadvantaged groups for the new job skills and give them certificate and they will have the opportunity to find new jobs and to integrate to the society well .And through work-life balance skills, a person that lost a job will find another job in a very short time with a very good carrier counsellor and with the help of our Institutions that can develop innovative and creative "SCE-TRAMEUR " modules of Re-training.

ROLE OF THE COORDINATOR

- ▶ Monitors that the project is implemented in accordance with the Agreement
- ▶ Intermediary for all communications with the NA
- ▶ Makes arrangements for providing all financial guarantees required under the Agreement
- ▶ Establishes the requests for payment
- ▶ Ensures that all appropriate payments are made to the other beneficiaries without any delay
- ▶ Is responsible for providing all the necessary documents in the event of checks

ROLE OF THE PARTNERS

- ▶ Responsible for carrying out the Project in accordance with the terms and conditions of the Agreement
- ▶ Responsible for complying with any legal obligations jointly or individually
- ▶ Make appropriate internal arrangements for the proper implementation of the Project consistent with the provisions of the Agreement
- ▶ Inform the coordinator immediately of any change likely to affect or delay the implementation of the Project
- ▶ Inform the coordinator immediately of any change in their legal, financial, technical, organisational or ownership situation and of any change in their name, address or legal representative
- ▶ Submit in due time to the coordinator
 - ▶ Data for reports, financial statements and other documents provided for in the Agreement
 - ▶ All the documents in the event of audits, checks, evaluation and monitoring
 - ▶ Any other information to be provided to the NA according to the Agreement

HOW WILL THE TASKS AND RESPONSIBILITIES BE DISTRIBUTED AMONG THE PARTNERS?

- ▶ All partners are involved in all project activities, giving full support in each project cycle faze implementation, evaluation, promotion and dissemination of results, sustainability.
- ▶ Each partner institution will:
 - ▶ Participate into transnational project meetings (mobilities);
 - ▶ Proposing an agenda in hosting the project meetings (Turkey,Germany, Italy, Spain, Lithuania);
 - ▶ Organize their own group of learners;
 - ▶ Send into partnership channels of communication: materials, best practices, analyzes, "SCE-TRAMEUR" Modules;
 - ▶ Feed-back, inputs for the intermediary and final project reports;
 - ▶ Promote; disseminate project results in its country and at international level to silent partners and associations;

BIMEM TÜRKİYE- CRCE ROMANIA

- ▶ BIMEM (Turkish coordinator) seconded by Romanian partner CRCE will be responsible for general project management, partners activity monitoring, "mile stones" keeping agenda (project progress), realization of project products (European awareness on SCE-TRAMEUR concept made by local and national Launching project; realization of E- channels of project communication/website , face-book ,
- ▶ Whatsapp, common lists of discussions); "SCE-TRAMEUR" examples gathering; realization of a "Common European Policy platform on SCE-TRAMEUR"Modules for Re-training"; supervising and bringing together partners feed-backs on transnational common reports;

SPAIN-GERMANY-ITALY

- ▶ Spanish partner seconded by German partner and Italian partner will be the main responsible on "Communication Project Plan"
- ▶ At the first project Meeting, the Spanish partner will come with a "Communication Project Plan" proposal that will be analyzed by all partners and it will be a common approval of working channels. This Plan has to respond to (how will communicate fast, efficient through national project leaders ?
- ▶ how we will keep communication open between learners, staff, experts involved in developing SCE-TRAMEUR models ? how we will communicate our project intentions out into LLP area ?)

LITHUNIA-SPAIN-ROMANIA

- ▶ SPAIN IN PARTNERSHIP WITH LITHUANIAN PARTNER AND ROMANIAN PARTNER (CRCE) WILL DEVELOP THE "E-COMMUNICATION TOOLS" FOR OUR PROJECT: WEBSITE, "SCE-TRAMEUR FORM IN PARTNERSHIP WITH ALL PROJECT PARTNERS

PROJECT MANAGEMENT AND IMPLEMENTATION

- ▶ ACTIVITIES IN THE PROJECT MANAGEMENT:
- ▶ The obligations of the coordinating organization - the leader of partnership:
- ▶ The launch of the partnership, the preparation and submission of the project proposal
- ▶ Control of the project in terms of timeliness of implementation and achievement indicators, rational use of resources, quality and risk reduction
- ▶ Maintaining constant contact with partners and initiating contacts between partners
- ▶ Preparation of contracts, supervision of implementation,
- ▶ Evaluation of the project,
- ▶ Implementation of activities under the assumptions of the project , providing
- ▶ Participants the activities carried out in the partner countries, ensure the development of intellectual results
- ▶ Record-keeping tasks, reporting.

RESPONSIBILITIES OF PARTNERS:

- ▶ - Implementation of activities under the project objectives specified in the contract;
- ▶ - Carrying out administrative and accounting services within the allocated for their actions part of the grant,
- ▶ - Contact with the coordinating organization,
- ▶ - Record-keeping tasks,
- ▶ - Participation in the evaluation of the project
- ▶ B) Activities under IMPLEMENTATION / COMPLETION:
- ▶ -Developing SCE-TRAMEUR Guide to Best Practices
- ▶ -Short training programs for trainers
- ▶ SCE-TRAMEUR manual
- ▶ In SCE-TRAMEUR" project as all partners we are going to create an innovative platform of work that is giving to all actors involved: staff members, trainers, experts, learners to play an active roll into the project, to take the opportunity in observing changes into actual society, in identifying economical changes, in making an individual or group analyze of jobs that disappear, jobs that are need it into labor market, new jobs that needs new skills and people that are in need of new jobs, etc
- ▶ All involved partners will promote the "SCE-TRAMEUR"module of Adult Education Re-Training into their activities, seminars, workshops, conferences, but for the spreading out of the concept each partner will organize workshops about our project, about "e-SMART" concept.

RESPONSIBILITIES OF PARTNERS

- ▶ Each partner after will identify the Labor Market needs from its community and in accordance with realized "SCE-TRAMEUR" Methodology will realize a "SCE-TRAMEUR" adult education module that will fit its institutional needs, its beneficiaries needs, each strategy of development.
- ▶ All our project partners "SCE-TRAMEUR" modules will be gathered together and promoted, disseminated through our project web-site, on project face-book and through our common lists of LLP area discussions.
- ▶ Each partner will promote at local, national and European level to its directly silent partners, local associative partners the "SCE-TRAMEUR" concept for coming in front of adult education need to a new step for a new future decade 2014-2020.
- ▶ From each partner institution, organization a responsible person will be delegate for keeping the channels of communication into "SCE-TRAMEUR" topic development after the project will be finished (2020) for improving the concept, for promoting it for growing it function of labor Market needs and people in risk of social exclusion necessity.
- ▶ We are going to find partners all around Europe (from our silent and platforms of discussions) for a European Centralized project of Transfer of Innovation, for transferring the "SCE-TRAMEUR" concept for the benefit of our marginalized community members.

TRANSNATIONAL MEETINGS

- ▶ There will be six transnational project meetings for the entire project: two at the beginning of the project and two at the end of each year and two in the middle.
- ▶ Each of these transnational project meetings will comprise a Project Management meeting, a Project Implementation meeting, and a Project Strategy meeting. Learning activities at other venues will be attended by a relevant subset of the development team together with a representative set of consultants.
- ▶ 1. Venue Turkiye Date 14.01.2019 First project meeting -Preparing first Awareness Public campaign on "SCE-TRAMEUR" concept (local, national Conference launching by each partner) Preparation for the first project meeting (kick off meeting);
- ▶ 2. Internet online Platforms Date 02.12.2019- Start in realization of E-channel of communication and invitation to all project partners (yahoo/Gmail common discussion groups/facebook page/web-site start);
- ▶ 3. Venue Spain date 20.04.2019 -second project meeting mobility (managers, project managers, staff and learners) (Spain responsible)
- ▶ 4. Internet online Platforms Date 15.05.2019 Labor Market European screening (in all project partners countries) in accordance with "SCE-TRAMEUR" possibilities of development (gathering of best practices from each partner country) (Intermediary project report preparation)
- ▶ 5. Venue Italy Date 15.06.2019 Third project mobility- Realization of "SCE-TRAMEUR" Module Methodology; Second Project mobility of staff and learners involved into project activities (all partners to their National Agency);

TRANSNATIONAL MEETINGS

- ▶ 6. Venue Internet online Platforms Date 15.07.2019 E-Analysis through all project partners of 'SCE-TRAMEUR" Modules national best practices.
- ▶ 7. Venue Germany Date 01.09.2019 fourth project mobility Common analyze and common report on analyze period of 'SCE-TRAMEUR" national best practices. Promotion, dissemination of European 'SCE-TRAMEUR" Modules and concept at local level (workshop in each partner country/ dissemination at European level of 'SCE-TRAMEUR" gathered best practices)"
- ▶ 8. Venue Lithuania Date 25.01.2020 fifth project mobility Analyze of 'SCE-TRAMEUR" Modules Compilation (translation in each partners country language);
- ▶ 9. Venue Romania Date 22 .04.2020 sixth project mobility- European platform on 'SCE-TRAMEUR" Modules" / blog and face-book of institutions, stakeholders interested in 'SCE-TRAMEUR" implementation at European level/gathering new partners on LLP area development
- ▶ Final project report realization (common work).
- ▶ There will also be Skype Project Management meetings between the project leaders regular intervals . Project members will be in regular email contact. Some 'Long-term teaching or training assignments' have also been arranged.

MONITORING OF THE PROJECT ACTIVITIES

- ▶ Monitoring activities shall be carried out at project level, both internally (by the project partners) and
- ▶ externally (by the programme bodies). The aim of the project-level monitoring activities shall be to track
- ▶ progress in project implementation, to take remedial action where necessary as soon as possible, as well
- ▶ as to update action plans. Day-to-day monitoring activities by the BIMEM ,CRCE and BCN (will consist of a review, in accordance with the
- ▶ applicable procedures, of the progress/interim/final reports, regular contact with the lead partner by e-mail
- ▶ and telephone, meetings, if necessary, and where possible attending key project events, always keeping
- ▶ the other project partners informed as much as possible

DISSEMINATION AND USE OF PROJECTS' RESULTS

- ▶ As project partners we are going to use different approaches and forms to announce and share the results and the experiences of the partnership. Firstly the results and experiences will be shared, discussed and assessed during regular meetings within the project. The outcome of the project will be put on the website we are going to create for the project.
- ▶ During the first project management meeting, all the partners will contribute to the elaboration of a common dissemination strategy and results using plan, according to the proposal's planned activities and products.
- ▶ Besides of this measure, each partner will plan additional dissemination and use of results together with its silent partners. The project extends on a middle term, so that new dissemination opportunities may occur, but basically, the dissemination means will have some forms of the following, but not limited.
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DISSEMINATION AND USE OF PROJECTS' RESULTS

- ▶ - Creation of a project webpage;
- ▶ - Articles on each partner's webpage;
- ▶ - Announcement for all of the projects' events, including launching, intermediary reporting and project ending;
- ▶ - Flyers, min 4 articles in local papers (or interviews);
- ▶ - mobility participation welcoming packs (from each hosting organization);
- ▶ - participation of the motilities beneficiaries in diverse seminars and topics (events, conferences, meetings) of professional communities of practice in the adult education domain, labor market domain and re-integration of marginalized persons into social and work life organizations etc.;
- ▶ - electronic format of "SCE-TRAMEUR" modules available online;
- ▶ - the compilation of the various-"SCE-TRAMEUR" modules into one final report (guide, training material, best practices journal/Platform - the name will be chosen later on, on the project process time).

DISSEMINATION AND USE OF PROJECTS' RESULTS

- ▶ Each partner will do their local and national dissemination through following steps:
- ▶ Dissemination in the participating organization:
- ▶ Making link between project web site and institutional web site
- ▶ Organization of the information day about the project for the staff and learners;
- ▶ Dissemination in the local communities:
- ▶ Direct mailing list to the adult training institution and institution dealing with e-learning;
- ▶ Organization of Information Day, project workshop for local community;
- ▶ Presentation of the project in local media (radio, newspapers etc.);
- ▶ Creation of the leaflet in national languages of the partnership;
- ▶ Translation into national languages for the use of local beneficiaries of best practices of "SCE-TRAMEUR" module;
- ▶ Dissemination in the wider lifelong learning community:
- ▶ Presentation of the project during national conferences;
- ▶ Creation of the promotion article in the national thematic periodic;

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Dissemination and Use of Projects' Results

- ▶ The institutions involved in the project are willing to be inserted in the list of institutions for the study visit for decision makers and the book we want to publish will be disseminated in the organizations and institutions of the province of each country involved.
- ▶ The book will be presented in each single institutions with local seminar in which participants and trainers will offer evidence of the job carried out and the results obtained. Open access to materials, documents and output on institutions websites, project website, E - twinning.
- ▶ The materials and documents used to present the book and the workshop activities will be provided for dissemination to all the people present at the seminars

SUSTAINABILITY 1

- ▶ Following completion of the project partner organizations will seek to use new tools created and competence of personnel to carry
- ▶ out actions aimed at a wide audience, and to popularize the idea of using technological education to local communities activation
- ▶ processes. The strong position of institutional partners in local communities and their experience guarantees the sustainability of
- ▶ project results and the possibility of obtaining funding from local and national sources.
- ▶ At the same time it is planned that international cooperation will continue to implement pilot projects allowing the activation of local communities as well as skills development for workers of NGOs working in this area.
- ▶ All involved partners will promote the "SCE-TRAMEUR" Modules on Adult Learning into their activities, seminars, workshops, conferences, but for the spreading out of the concept each partner will organize workshops about our project, about "SCE-TRAMEUR" concept.
- ▶ Each partner after will identify the Labour Market needs from its community and in accordance with realized "SCE-TRAMEUR" Methodologie will realize a "SCE-TRAMEUR" adult education module that will fit its institutional needs, its beneficiaries needs, each strategy of development.

SUSTAINABILITY 2

- ▶ All our project partners "SCE-TRAMEUR« modules will be gathered together and promoted, disseminated through our project web-site, on project face-book and through our common lists of LLP area discussions.
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- ▶ We are going to find partners all around Europe (from our silent and platforms of discussions) for a European Centralized project of Transfer of Innovation, for transferring the ""SCE-TRAMEUR« concept for the benefit of our marginalized community members.
- ▶ All used methods during the mobilities (peer, adult learning) will become a great asset for each adult education provider and learning facilitator.